



TOWN OF
Princess Anne

Town of Princess Anne
30489 Broad Street
Princess Anne, MD 21853
410-651-1818

Commissioners
Joseph Gardner, President
Orlando Taylor, Vice President
Lionel Frederick, Commissioner
Marshall Corbin, Commissioner
Shelley Johnson, Commissioner

Legislative Meeting Minutes
Monday March 6th, 2023, 6:30pm
Garland Hayward Youth Center

Present: President Joseph Gardner, Vice President Orlando Taylor, Commissioner Shelley Johnson, Commissioner Marshall Corbin, Commissioner Lionel Frederick, Town Manager Clayton Anderson, Lt. Smith in place of Chief Robbie Wink, Public Works Director James Mumford, Town Attorney Paul Wilber.

- I. Call to Order
 - President Gardner called the meeting to order.
- II. Motion to Accept Agenda
 - One amendment made to the agenda; item five Somerset Drainage will be moved to March Work Session.
 - All were in favor in accepting the agenda.
- III. Motion to Accept March Minutes
 - All commissioners accepted the March minutes.
- IV. Citizens Merit Award: David Burrell
 - Vice President Taylor presented the award to David Burrell
- V. Resolution for fee to assess and draft Somerset Drainage RFP
 - Moved to March work session.
- VI. Funding for Part-time basketball and UMES activity monitors
 - Town Manager Clayton Anderson presented to the commissioners the job description for the part time activity monitors.
 - President Gardner asked what is the difference between the county and what we are offering. Town Manager stated that there is a fee involved to rent the space through the County. President Gardner suggested CPR to be mandatory and have a background check. Commissioner Corbin asked who will oversee the hiring process. Town Manager stated town staff will oversee the hiring process.
- VII. Department Head Reports

Public Works Department Monthly Report for February

- Public Works collected 62 tons of garbage for the month of February.
- The Public Works Department trimmed back overgrown trees and bushes at Peters Street and McCallen Street for better visibility.
- The Department picked up loose trash and branches and checked all park playground equipment for safety.
- Changed out deteriorated traffic signs in town.
- Completed the Public Works Handbook.
- We are not doing preventive maintenance on all our spring and summer equipment for the upcoming season.

Police Department Monthly Report for February

- February 6th: Chief attended the town meeting.
- February 21st: Chief Wink attended the town work session.
- February 23rd: Chief Wink attended the SCOUT and Drug Overdose Fatality Review Team meeting.
- February 24th: Chief Wink attended the Somerset Recovery Court Advisory Board meeting.
- PAPD handled 905 calls for service in February 1.8% of the incidents remain open / under investigation while 98.2% are closed either by arrest, other, or unfounded. PAPD issued 76 traffic citations, 627 warnings, and 1 equipment repair orders. 1 DUI, 0 Robberies, 6 Burglaries, 8 Assaults, 8 Thefts, 3 overdoses, 0 handguns seized, 4 Emergency Petitions and 14 Motor Vehicle Collisions,
- ****Note**** The increase in call for service recently is due mostly to proactive self-initiated actions by papd officers as well the reporting and capture of actions by the new RMS/CAD system and operating procedures by the 911 center.
- Monthly grant invoices / reports were completed for the SCOUT and Somerset County Recovery Court grants. Federal COPS grant financial report submitted as well as the quarterly report. We have begun to re-apply for several of the state grants that PAPD receives as well as several new grants to negate or offset the need for Town funds.
- PAPD completed 32 hours of training in February
- Highway Safety Grants have been submitted for the next grant cycle

- Sgt Redding assisted UMES with firearms qualifications which allowed them to expedite a new hire into service.
- There has been a recent uptick in counterfeit US currency showing up in Princess Anne recently.
- I would like to invite all commissioners to the PAPD staff meeting for a meet and greet on April 7th. Exact time to be determined.
- Lt. Smith presented Officers of the Quarter awards.

Town Manager Monthly Report for February

- The Town was awarded \$31,800.00 Connected Communities Grant.
- Attended the Taste of the Eastern Shore.
- Attended Lower Eastern Mayors Association at the Washington Tavern
- Staff participated in the Boy Scout Bead Ceremony at Hawks Corner.
- Facilitated Washington Inn maintenance and upgrades.
- UMES met to facilitate the use of the theater and bowling alley.
- Project Updates:
 1. Streetscape Revitalization Grant community engagement process.
 2. Somerset Landing Drainage. DB&F will inspect the site the week of 3/06/2023-03/13/2023 and make a presentation on 3/20/2023.
 3. Beckford Avenue road repair planning project. Consultant will inspect the site the week of 3/06/2023-3/13/2023 and make a presentation on 3/20/2023.
 4. Greenwood Elementary School and Princess Anne Elementary Safe Route to school plan with Somerset County. John Redden is working on the preliminary engineering of the sidewalk.
 5. Sale of the Washington Inn and Tavern. The tavern opened for business on March 01, 2023.
 6. Scheduling and staffing the movie night and bowling lanes at UMES. An Activity Monitor job description was drafted. The University met on 2/27/2023 to discuss movie night and bowling logistics. Staff is awaiting a follow-up from the university.

VIII. Citizens Comments

Richard Schneider: Gave a presentation on Somerset County Schools regarding academic proficiency.

Cindy Perry, Resident Somerset Landing: discussed the survey of the drainage issue in Somerset Landing that was presented in April. Mrs. Perry asked for clarification as to why there needs to be another assessment done. Town Manager Clayton Anderson explained that Davis, Bowen, and Fridel will be doing engineering field work to guide the town in the right direction of what needs to be done and draft an RFP to have the correct consultant do the job.

Henry Teagle: Thanked staff for putting up signs and there has been some improvement in the Oak Street area. Concerned about the water quality and there has not been a report since 1969 regarding the water.

Dale Parker: Asked when the rec program will begin? When is the next financial report? The grand opening for CROPA Station will be April 1st.

Garland Hayward: Encourage everyone to go to Squeakys at the Washington Tavern.

IX. Commissioners Comments

Commissioner Johnson: Attended the local system board meeting with the health department, attended Squeakys grand opening, will be in training on March 15 for Prevention Works. Commissioner Johnson also mentioned regarding the presentation on Somerset County Schools she is very aware of what is going on and is working with different organizations to help impact the youth.

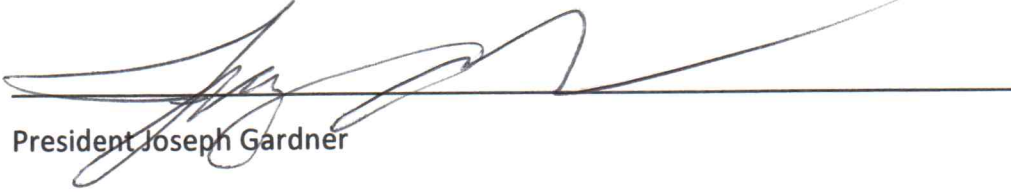
Vice President Taylor: Thanked the police and public works department.

Commissioner Corbin: His daughter attended Squeakys grand opening and CROPAs event. Both events had positive feedback.

Commissioner Frederick: The drainage in Somerset Landing is complex.

President Gardner: Asked when Mr. Schneider when the next Somerset County School board meeting is and we are working on the drainage in Somerset Landing.

Signatures

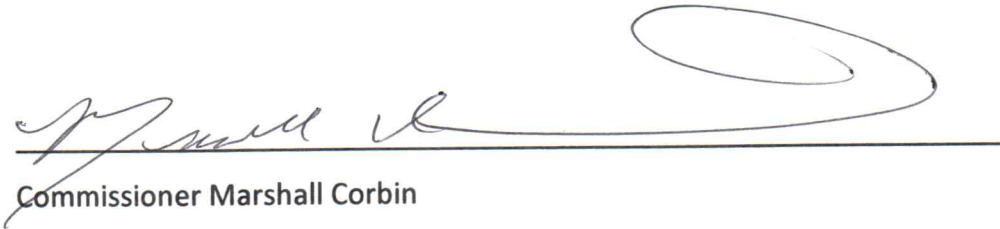


President Joseph Gardner

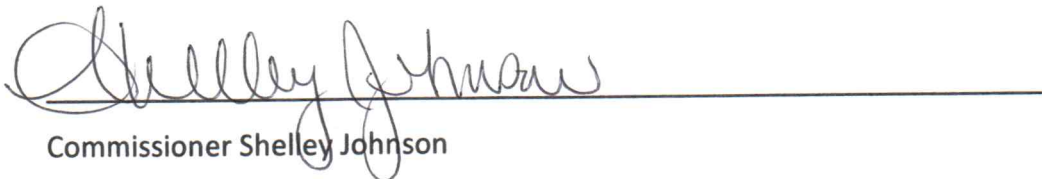
Vice President Orlando Taylor



Commissioner Lionel Frederick



Commissioner Marshall Corbin



Commissioner Shelley Johnson

Attest: Clayton Anderson, Town Manager